

**Minutes of a Special Meeting of the Board of Directors of
Bear Yuba Land Trust
Monday, June 13, 2016, 5:00 p.m.
BYLT Offices, North Star Property, Grass Valley, California**

Call to Order: A special meeting of the Board of Directors of Bear Yuba Land Trust (“BYLT”) was held on Monday, June 13, 2016 at 5:00 p.m. PST. President Terry Hundemer called the meeting to order at 5:04 p.m. and verified the presence of a quorum.

1. **Roll Call:** The first item of business was the roll call of board members. Present and participating in the meeting by teleconference were the following: Terry Hundemer, President; Fran Cole, Vice President; Art Thielen, Treasurer; Michael Smiley, Secretary; Andy Cassano; Rebecca Coffman; Brent Fraser; Letty Litchfield; and Bill Trabucco. Board members absent: Bill Stewart. Also present were the following staff members: Marty Coleman-Hunt, Executive Director; and Mariah Simpson, Administrative Assistant and Official Clerk of the Board. Guests included: John Bilheimer, Attorney.

2. **Special Meeting:**

Office Space - Terry reported that he, Brent, Marty, and Mariah looked at several potential office spaces. Marty reported that none of the spaces would meet the unique needs of BYLT and were all two or three times what the Land Trust is currently paying in rent. Marty stated that it may be possible to obtain a capacity grant from PG&E. She also stated that North Star Historic Conservancy (NSHC) is looking for a way to pay back the promissory note owed to BYLT. Marty stated that the tenant improvements would include improving the appearance of the outside of the building, as well as creating enough space for fifteen staff members. NSHC has offered to extend the lease an additional six months and BYLT would like to renew the lease for the six months. Marty stated that she will present a final proposal with the costs after working with the contractor and Mariah. Terry stated that the six month period will provide time to negotiate the tenant improvements. **Upon motion duly made and seconded, the Board adopted the following resolution:**

RESOLVED THAT, the Board has approved the six month extension of the office space lease from North Star Historic Conservancy.

Woodpecker Lawsuit - **Upon motion duly made and seconded, the Board entered into Executive Session to discuss the Woodpecker Lawsuit at 5:12 pm. Upon motion duly made and seconded, the Board adopted the following resolution:**

RESOLVED THAT, Kathy Rhodes, Terry Hundemer, Marty Coleman-Hunt, John Bilheimer, and Terrafirma are authorized to make a decision during mediation for the lawsuit and cross-complaint settlement.

Upon motion duly made and seconded, the Board exited Executive Session at 6:04 pm.

John Bilheimer left the meeting at 5:47 pm.

3. **Adjournment:** There being no further business, the meeting was adjourned at 6:04 p.m. PST.

Respectfully submitted,

Michael Smiley, Secretary and Mariah Simpson, Official Clerk of the Board